



**MINUTES  
INDEPENDENT VISITING SCHEME  
1<sup>st</sup> December 2011**

**Present:** Nicki, Alison, Rose

**Apologies:** Susanne, Irene, Nicky, Mark

1.	<b>Matters Arising from the Meeting held on 3<sup>rd</sup> November 2011</b>	<b>Action</b>
	<ul style="list-style-type: none"> <li>• It was agreed to carry forward all action points for NC until the next meeting.</li> <li>• With regard to dietary requirements and portion sizes on Bowman, this is an on going issue. <b>Action:</b> AS has spoken to the Ward Manager and the matter is on-going.</li> <li>• The issue was raised about phone access for private and confidential calls on Fletcher Ward. Action: NS will contact Maria Edgcombe with regard to phone points on the wards. This matter is carried forward.</li> <li>• Section 17 leave - still ongoing. <b>Action:</b> To go to BLBM</li> <li>• NS feedback later in the meeting about the ICC.</li> <li>• The coffee machine on Fletcher has been restocked.</li> <li>• The slab in the courtyard on Fettle Ward has been removed. RW would like to thank Fran Vosper for dealing with this matter.</li> </ul>	<p><b>NC</b></p> <p><b>NS</b></p> <p><b>NS</b></p> <p><b>AS/NC</b></p>
2.	There were no Minutes from the BLBM	
3.	<p><b>Inpatient Clinical Cabinet</b></p> <ul style="list-style-type: none"> <li>• NS had spoken to meeting members at the last ICC to clarify exactly what information the meeting would like from IVS re: CQC Outcome 1. NS felt it was appropriate to ask patients whether they feel respected and involved in decisions about their care and treatment. The ICC meeting agreed.</li> <li>• RW felt that this should be a separate visit rather than including this piece of work on a regular IVS visit. NS said that it could be both but that it was important that patients have opportunity to talk freely to Visitors about their own issues. However, NS pointed out that the purpose of Independent Visiting as a whole is to establish whether people feel respected and involved in their care and so this falls entirely within our remit to ask this – we can just feed back overall responses to the ICC.</li> </ul>	
4.	<ul style="list-style-type: none"> <li>• It was agreed that Visitors before the January meeting arrange to collect feedback from all the wards on this.</li> </ul>	<b>ALL !</b>



<p>5.</p> <p>6.</p> <p>8.</p>	<ul style="list-style-type: none"> <li>• There has been a scheme between Trusts on the “sharing of skills”. Two OT’s from Camden and Islington Foundation Trust were on the ward.</li> </ul> <p><b>Garner</b></p> <ul style="list-style-type: none"> <li>• There is an Art Therapist who visits the ward which the patients find enjoyable. On average 8 to 10 patients are enjoying the painting activity on the ward.</li> <li>• Activities have been happening off the ward in the Healing Room. This is proving to be very successful.</li> </ul> <p><b>General</b></p> <p>RW highlighted the need for Visitors to be aware of fire drills on wards. NS said that each Visitor should have had an induction to the ward and so be made aware of the fire drill. Anyone not aware of procedures in the event of a fire on the ward they visit should speak to senior staff on the ward ASAP to find out this information.</p> <p><b>Summary of issues to take to next BLBM</b></p> <ul style="list-style-type: none"> <li>- General heating arrangements for both hospitals during the winter.</li> <li>- Replacement television for Fletcher – can League of Friends help out?</li> <li>- Section 17 leave – Psychiatrists granting leave but ward not staffed sufficiently</li> </ul> <p><b>Productive Ward Work</b></p> <ul style="list-style-type: none"> <li>• Another date has been arranged for NS to meet with Heather Pritchard to discuss this particular piece of work.</li> <li>• NS stressed to the volunteers that Productive Ward work is optional. If any individual doesn’t want to do it then they don’t have to.</li> <li>• NS said that she would speak to individuals about their involvement at a later date.</li> </ul> <p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>• The Mental Health Christmas Party will be held on Thursday 15<sup>th</sup> December at 2.00pm in the Truro Town Hall (same venue as last year).</li> <li>• Musketeers Meeting 21<sup>st</sup> December 2011 at 10.00 at 2 Princes Street.</li> </ul> <p><b>Date of Next Meeting</b>  <b>5<sup>th</sup> January 2012 at 10.30am, 2 Princes Street.</b></p>	<p><b>ALL</b></p> <p><b>NS</b></p>
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